



# Bethany Elementary School

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## Application for Approved Educational Absence

This form must be completed and submitted to the principal at least one week prior to the student's planned absence(s) for consideration of excused absences. Students may receive up to 3 days of excused absences throughout the school year for educational trips. In order for absences to be approved, students must be involved in educational activities each day of the requested approved absence. Please collaborate with your child's teacher to complete this form.

Student's Name: \_\_\_\_\_  
Grade Level: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_  
Trip Destination: \_\_\_\_\_  
Date(s) of Absence(s): \_\_\_\_\_

Describe the educational activities your student will participate in during the family trip and how those activities are aligned with the student's curricular goals: Please be Descriptive

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In collaboration with the teacher, develop a method that your child will share his/her educational experiences with their classmates. The project, as described below, must be grade level appropriate and tied to the NC Standard Course of Study.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Your child is responsible for any and all make-up/missed work assigned by the classroom teacher during the absence.**

OFFICE USE ONLY

\_\_\_\_ Days will be approved as excused (max 3) pending all assignments and the special project is completed by the student as agreed upon in this document.

\_\_\_\_ Days will be marked as unexcused.

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_